

North COVID-19 risk assessment

Most people who become infected with COVID-19 will experience **mild symptoms, such as fever and cough and are unlikely to become severely unwell.**

Based on the current knowledge of COVID-19 infection and transmission, children are **unlikely** to experience severe illness. Deaths in children due to COVID-19 have been **extremely rare**. Guidance on educational settings developed by the Association of Directors of Public Health and London Councils states that for these reasons, "[children's settings are currently perceived to be low risk.](#)"

Evidence suggests that when children are out of school there are **negative impacts** on their physical and mental health. Children are **less likely** to be physically active, to maintain a healthy weight, and to have positive mental health and wellbeing. Children who are out of school are also **more likely** to be affected by educational and social developmental deficits, and this is likely to have the greatest impact on those who have the least resources or who are most vulnerable.

The following actions for staff and pupils contribute to reducing the likelihood of COVID-19 transmission, and the severity of the impact:

- [Washing hands](#) frequently for at least 20 seconds, using soap and water, or hand sanitiser where soap and water are not immediately available;
- Coughing or sneezing into tissues before binning them;
- Avoiding touching the eyes, nose or face;
- [Cleaning](#) and disinfecting regularly touched objects and surfaces using regular cleaning products;
- Ensuring that if staff, pupils (or anyone in their household) develop symptoms of COVID-19, they stay at home and follow guidance on [household isolation](#);
- Following government advice and guidance on actions for [educational and childcare settings to prepare for wider opening](#).

If the above advice is followed carefully, any risk of transmission in schools will be greatly reduced.

Further government guidance can be found at:

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>

[Coronavirus \(COVID-19\): implementing protective measures in education and childcare settings](#)

[Opening schools and educational settings from 1 June to more pupils - guidance to parents and carers](#)

and on coronavirus information on [Ealing Grid for Learning](#)

Further advice can be sought by contacting either [Raj Chowdhury](#) (Corporate Health and Safety) or [Steve Dunham](#) (Children's Services)

School: North Primary		School address: Meadow Road Southall UB1 2JE		Review Date: 27.5.20 Update in red 7/7/20 for September				
Assessment Date:		What/who is being assessed? Biological hazard- COVID-19 within educational settings						
Name of Assessor:		Nicola Forster		Responsible Person for Actions:		All staff and Governors		
Task / Activity Area	Hazard	Who might be harmed and how?	What are your existing controls? <i>SLT's to write what is being done now and then refer to Recommended controls:</i> ● <i>Possible controls for consideration to be adapted or deleted as necessary</i>	Recommended Control Measures <i>SLT's to move Recommended Controls into Existing Controls once they have been implemented:</i>	Action by who/when ?	Likelihood of occurrence after recommended controls added (L) 1-Very Unlikely 2-Unlikely 3- Possible 4- Likely 5- Very Likely Likelihood = Probability of occurrence based on specific activity being assessed	Impact (I) 1-Negligible 2- Minor 3- Moderate 4- Major 5- Extreme Impact = Estimate of harm based on specific activity being assessed	Overall Risk (L X I) + I <i><10 = Low</i> <i>10-19 = Medium</i> <i>20-30 = High</i>

Hazard	Who might be harmed and how?	What are your existing controls?	Recommended Control Measures	Action by who/when?	Likelihood of occurrence after recommended controls (L)	Impact (I)	Overall Risk (L X I) + I
Task / Activity Area Entering the school							
Biological hazard- COVID-19	Staff, parents and pupils could become infected with COVID-19. If so, they are likely to experience mild symptoms such as fever or cough. In severe cases, this could lead to acute respiratory syndrome respiratory symptoms, and, in rare cases, even death	<p><i>Use all four gates with soft start as usual - 8.40-8.50 and staggered end times</i></p> <p><i>Parents not to enter school grounds - but to wait on social distancing marks on pavements</i></p> <p><i>Entry into school should be direct into classrooms where possible for EYFS, Year 1, Year 2, Year 3 via KS2 hall for Year 4 and straight upstairs for year 5 & 6 (different staircases)</i></p> <p><i>Pupil to be accompanied by only one parent</i></p> <p><i>Visitors by appointment only</i></p>	<ul style="list-style-type: none"> Minimising contact with individuals who are unwell by ensuring that those who have coronavirus symptoms, or who have someone in their household who does, do not attend childcare settings or schools. On entry to school, all staff and children use anti bac to clean their hands - station at every entrance Government guidance to be followed. Guidance for school offices can be found here. symptom signage inside and outside school coats to be stored on the backs of chairs - No Bags 		2	3	(2X3) +3 = 9 (Low)
Task / Activity Area Social distancing (Early Years and Reception) May also be applicable to Special Schools, and EHCP children with 121 support – where social distancing may be difficult to maintain							
Biological hazard- COVID-19	Staff, parents and pupils could become infected with COVID-19. If so, they are likely to experience mild symptoms such as fever or cough. In severe cases, this could lead to acute respiratory	<p><i>Avoiding contact with anyone with symptoms</i></p> <p><i>Minimising contact and mixing of groups</i></p>	Government guidance should be followed. This guidance includes practical ways to maintain social distancing (2 metres) for the Early Years/Reception setting. The Government acknowledges that social distancing in these settings is more difficult to achieve.		3	3	(3X3) +3 = 12 (Medium)

	<p>syndrome respiratory symptoms, and in rare cases, even death.</p>	<p><i>Desks should be spaced as far apart as possible and facing the front</i></p> <p><i>Pupils and staff are always in the same small groups each day, and different groups are not mixed during the day, or on subsequent days, bubbles consist of 30 pupils and two adults (At least four staff per year group). There will be minimal movement of staff across the year group only. Bubbles have allocated outdoor areas and will eat in classrooms.</i></p> <p><i>Display social distancing posters and rugs around all corridors.</i></p>	<p>The staff to child ratios within Early Years Foundation Stage (EYFS) continue to apply</p> <p>Government guidance for Early Years and Reception to be followed. 1:8</p> <p>Government guidance for pupils with special educational needs to be followed.</p> <p>The following hierarchy of controls to be used in all settings:</p> <ul style="list-style-type: none"> • Minimising contact with individuals who are unwell by ensuring that those who have coronavirus symptoms, or who have someone in their household who does, do not attend childcare settings, schools or colleges. • Cleaning hands more often than usual - wash hands thoroughly for 20 seconds with running water and soap and dry them thoroughly or use alcohol hand rub or sanitiser ensuring that all parts of the hands are covered. Hand sanitizer in every room. • Ensuring good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach - lidded bins • Cleaning frequently touched surfaces often using standard products, such as detergents and bleach. • Minimising contact and mixing by altering, as much as possible, the environment (such as classroom layout) and timetables (such as staggered break times and allotted play areas in bubbles). • Classes have allocated toilets • Staff have allocated rest areas and toilets 				
Task / Activity Area Social distancing (KS1 and KS2)							
Biological hazard- COVID-19	<p>Staff, parents and pupils could become infected with COVID-19. If so, they are likely to experience mild symptoms such as fever or cough. In severe cases, this could lead to acute respiratory syndrome respiratory symptoms, and in rare cases, even death.</p>	<p><i>Avoiding contact with anyone with symptoms</i></p> <p><i>Minimising contact and mixing of groups</i></p> <p><i>Desks should be spaced as far apart as possible and facing front where possible</i></p> <p><i>Pupils and staff are always in the same small groups</i></p>	<p>Government guidance should be followed. This guidance includes practical ways to maintain social distancing (2 metres) for Primary schools. Classes should normally be split in half, with no more than 15 pupils per small group.</p> <p>The following hierarchy of controls to be used in all settings:</p> <ul style="list-style-type: none"> • minimising contact with individuals who are unwell by ensuring that those who have coronavirus symptoms, or who have someone in their household who does, do not attend childcare settings, schools or colleges. • cleaning hands more often than usual - wash hands thoroughly for 20 seconds with running water and soap 		2	3	(2X3) +3 = 9 (Low)

		<p><i>each day, and different groups are not mixed during the day, or on subsequent days teachers remain in the same year group with minimal mixing</i></p> <p><i>Display social distancing poster at all entrances</i></p>	<p>and dry them thoroughly or use alcohol hand rub or sanitiser ensuring that all parts of the hands are covered.</p> <ul style="list-style-type: none"> ensuring good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach. cleaning frequently touched surfaces often using standard products, such as detergents and bleach. minimising contact and mixing by altering, as much as possible, the environment (such as classroom layout) and timetables (such as staggered break times). storage of excess furniture in dining hall and music room dots in playground and pathways in to school socially distanced markings on daily mile directional arrows allocated staircases for years 5 and 6 				
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Task / Activity Area Cleaning and Hygiene

Biological hazard- COVID-19	Staff, parents and pupils could become infected with COVID-19. If so, they are likely to experience mild symptoms such as fever or cough. In severe cases, this could lead to acute respiratory syndrome respiratory symptoms, and in rare cases, even death.	<p><i>Frequent hand cleaning and good respiratory hygiene practices</i></p> <p><i>Daily cleaning of classrooms and equipment</i></p> <p><i>Remove unnecessary items from classrooms and other learning environments where there is space to store it elsewhere</i></p> <p><i>Keep spaces well ventilated using natural ventilation (opening windows) or ventilation units</i></p> <p><i>Display hand washing poster at all entrances</i></p>	<p>Follow the COVID-19: cleaning of non-healthcare settings guidance</p> <p>Clean surfaces that children and young people are touching, such as toys, books, desks, chairs, doors, sinks, toilets, light switches, bannisters, etc. more regularly than normal</p> <ul style="list-style-type: none"> ticketsheets in classrooms completed by cleaners first aid lead cleans frequently touched areas during the school day regularly 		2	3	(2X3) +3 = 9 (Low)
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Task / Activity Area School lessons/ activities

Biological hazard- COVID-19	Staff, parents and pupils could become infected with COVID-19. If so, they are likely to experience mild symptoms such as fever or cough. In severe cases, this could lead to acute respiratory syndrome respiratory symptoms, and in rare cases, even death.	<p><i>Consider which lessons or classroom activities could take place outdoors</i></p> <p><i>Use the timetable and selection of classroom or other learning environment to reduce movement around the school or buildings</i></p> <p><i>Only Virtual Assemblies</i></p> <p><i>No song practice</i></p>	<ul style="list-style-type: none"> Refresh the school timetable, decide which lessons or activities will be delivered outdoors in the allotted outdoor area. PSHE. literacy/numeracy - recovery curriculum No books - no physical marking <p>Government guidance to be followed.</p>	2	3	<p>(2X3) +3 = 9 (Low)</p>
Task / Activity Area Lunch						
Biological hazard- COVID-19	Staff, parents and pupils could become infected with COVID-19. If so, they are likely to experience mild symptoms such as fever or cough. In severe cases, this could lead to acute respiratory syndrome respiratory symptoms, and in rare cases, even death.	<ul style="list-style-type: none"> <i>Stagger lunch times, so that all children are not moving around the school at the same time.</i> <i>Before eating, Pupils to wash their hands with soap and water for at least 20 seconds and hands dried or use alcohol hand rub or sanitiser ensuring that all parts of the hands are covered.</i> <i>Pupils are encouraged not to touch their mouth, eyes and nose</i> 	<p>Children will still be brought their lunch in their classrooms.</p> <p>Children will have year group allotted playground areas, the use of which is staggered between two year groups - no mixing between year groups.</p> <p>Use halls, dining areas and internal and external sports facilities for lunch and exercise at half capacity.</p> <p>One way circulation with directional arrows</p> <p>Where possible, all spaces should be well ventilated using natural ventilation (opening windows) or ventilation units.</p> <p>Prop doors open, where safe to do so (bearing in mind fire safety and safeguarding- schools will need to make a decision on this and seek advice where needed), to limit use of door handles and aid ventilation.</p> <p>Dining hall activities (including cleaning of the lunch area) to be managed, ultimately by the school and supported by the catering provider. Government guidance to be followed.</p>	2	3	<p>(2X3) +3 = 9 (Low)</p>
Task / Activity Area Transport Arrangements						

Biological hazard- COVID-19	Staff, parents and pupils could become infected with COVID-19. If so, they are likely to experience mild symptoms such as fever or cough. In severe cases, this could lead to acute respiratory syndrome respiratory symptoms, and in rare cases, even death.	<ul style="list-style-type: none"> • <i>Staff parents and students are encouraged to walk or cycle to their education setting where possible, or use private vehicles</i> 	Schools, parents and students should follow the Coronavirus (COVID-19): safer travel guidance for passengers <ul style="list-style-type: none"> • no bikes or scooters 		2	3	(2X3) +3 = 9 (Low)
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Task / Activity Area Dealing with suspected and confirmed cases of COVID-19

Biological hazard- COVID-19	Staff, parents and pupils could become infected with COVID-19. If so, they are likely to experience mild symptoms such as fever or cough. In severe cases, this could lead to acute respiratory syndrome respiratory symptoms, and in rare cases, even death.	<ul style="list-style-type: none"> • <i>Where the child, young person or staff member tests negative, they can return to their setting and the fellow household members can end their self-isolation.</i> 	<p>Suspected cases If a child, young person or staff member develops symptoms compatible with coronavirus, they should be sent home and the stay at home guidance followed. If a child is awaiting collection, they should be moved, if possible, to a room where they can be isolated behind a closed door, depending on the age of the child and with appropriate adult supervision if required. Ideally, a window should be opened for ventilation. If it is not possible to isolate them, move them to an area which is at least 2 metres away from other people. If they need to go to the bathroom while waiting to be collected, they should use a separate bathroom if possible. The bathroom should be cleaned and disinfected using standard cleaning products before being used by anyone else.</p> <p>There will be a mechanism for communicating with parents & other household members about the need to self-isolate. All staff and students who are attending an education or childcare setting will have access to a test if they display symptoms of coronavirus and are encouraged to get tested in this scenario.</p> <p>Confirmed cases: If a child, young person or staff member tests positive, the rest of their class or group within their childcare or education setting should be sent home and advised to self-isolate for 14 days. The other household members of that wider class or group do not need to self-isolate unless the child, young person or staff member they live with in that group subsequently develops symptoms. Government guidance to be followed.</p>		2	3	(2X3) +3 = 9 (Low)
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Task / Activity Area Use of PPE

Biological hazard- COVID-19	Staff, parents and pupils could become infected with COVID-19. If so, they are likely to experience mild symptoms such as fever or cough. In severe cases, this could lead to acute respiratory syndrome respiratory symptoms, and in rare cases, even death.	<ul style="list-style-type: none"> • <i>Individual pupil risk assessment and/or behavioural support plan to be reviewed and updated.</i> • <i>Staff related risk assessments to be updated for those that are vulnerable, such as those who are pregnant</i> 	<p>For staff looking after children with complex special educational needs and providing direct personal care (at a distance of less than 2 metres), the following PPE should be available for use by school staff:</p> <ul style="list-style-type: none"> • Disposable gloves; • Disposable apron; • Fluid resistant (type IIR) surgical mask; • Eye protection where there is a risk of splashing of bodily fluids. <p>PPE should also be provided in the following cases:</p> <ul style="list-style-type: none"> • Children, young people and students whose care routinely already involves the use of PPE due to their intimate care needs. • If a child, young person or other learner becomes unwell with symptoms of coronavirus while in their setting and needs direct personal care until they can return home, and a distance of 2 metres cannot be maintained. • External providers of OT/ physiotherapy/ hydrotherapy sessions should provide their own PPE. School staff will be provided with PPE as required. <p>The Family Information Service can arrange for this PPE to be delivered to schools via the Family Information Service –children@ealing.gov.uk tel. 0208 825 5588</p> <p>The following Government video shows how PPE should be put on and taken off.</p> <p>PPE should be disposed of in line with Government guidance on cleaning in non-healthcare settings.</p> <p>Government guidance on PPE to be followed.</p>	2	3	<p>(2X3) +3 = 9 (Low)</p>
Task / Activity Area Administering First aid/Medication						
Biological hazard- COVID-19	Staff, parents and pupils could become infected with COVID-19. If so, they are likely to experience mild symptoms such as fever or cough. In severe cases, this could lead to acute respiratory syndrome respiratory symptoms, and in rare cases, even death.	<ul style="list-style-type: none"> • <i>Schools have a suitable number of staff on duty</i> • <i>Schools have a first aid risk assessment and medication policy in place</i> 	<p>St John’s Ambulance advice followed by first aiders during the COVID-19 pandemic.</p> <p>Guidance on the number of first aiders required provided here</p> <p><i>Administering first aid and medication risk assessments to be amended by schools</i></p> <p>Government PPE guidance followed.</p>	2	3	<p>(2X3) +3 = 9 (Low)</p>

Task / Activity Area Leaving the school							
Biological hazard- COVID-19	Staff, parents and pupils could become infected with COVID-19. If so, they are likely to experience mild symptoms such as fever or cough. In severe cases, this could lead to acute respiratory syndrome respiratory symptoms, and in rare cases, even death.	<p><i>Stagger drop-off and collection times</i></p> <p><i>EYFS, Yr1, Yr3 end at 3.15</i></p> <p><i>Yr2,4,5 &6 end at 3.20</i></p> <p><i>Parents not to enter school grounds but wait on the social distance markings at the correct gate</i></p>	<p>Movements of pupils to be staggered to maximise social distancing as per Government guidance.</p> <p>Staff and pupils to wash their hands with soap and water for at least 20 seconds and hands dried or use alcohol hand rub or sanitiser ensuring that all parts of the hands are covered.</p>		2	3	(2X3) +3 = 9 (Low)

Likelihood:						
Very Likely	5	6	12	18	24	30
Likely	4	5	10	15	20	25
Possible	3	4	8	12	16	20
Unlikely	2	3	6	9	12	15
Very Unlikely	1	2	4	6	8	10
		1	2	3	4	5
Impact:	Negligible	Minor	Moderate	Major	Extreme	