

Free school meals eligibility criteria

Your child is eligible for free school meals if you receive income support, income related employment and support allowance, job seekers allowance (income based), child tax credit, universal credit or pension credit with child tax credit and have an annual income of less than £16,190 (and not in receipt of working tax credit) or you are assisted by the national asylum support service (NASS).

Parents who receive job seekers allowance or employment and support allowance which is contribution based, working tax credit or other benefits are not eligible for free school meals.

Parents will receive a letter confirming their child's/children's entitlement to free school meals and the school concerned will be notified directly by the council.

Eligibility will be reviewed annually and notification will be sent to you automatically.

Change of circumstances

Parents should notify the council of any changes of circumstances:

- You start work and come off benefit or change benefits
- You change address
- Your child changes school.

Appeals

Parents may appeal against the decision not to provide free school meals. The appeal must be made in writing with supporting evidence if appropriate.

The parent or guardian with whom the child resides should complete the form and send it together with any relevant documents to the pupil support team, Perceval House 2/NE, 14-16 Uxbridge Road, London W5 2HL.